



Claire Mattera

• 941.468.4052 • cmattera73@gmail.com • www.clairematteraart.com

○ Skills

- Strong organizational, management, and communication ability
- Adept in a fast-paced environment
- Contributing member of community centered on creative production
- Part of group that produces creative pieces for community events
- Proficiency in Microsoft Office, Adobe Suite, and Maya

○ Education

University of North Carolina Asheville Bachelor of Arts, concentration in drawing	2015-2017
Savannah College of Art and Design Animation and Sequential Art, 2011-2015	2011-2015
Pine View School For The Gifted Highschool Diploma	

○ Honors, Awards, Clubs

Group Exhibition, UNCA, 2017
UNCA Art Front, 2016
Contributor to group art book, 2014
SCAD Academic Scholarship, 2011, 2012, 2013
SCAD Artistic Scholarship, 2011, 2012, 2013
SCAD Stop Motion Club, 2013

○ Experience

Barista Starbucks	September 2015-Present
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- Accomplished tasks individually and as part of a team
- Provided excellent customer service



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Asheville Fringe Festival

Stage Manager at Magnetic Theater

2017

- Organized various productions and performers
- Set up and broke down equipment, sets, and event space

Asheville Community Theater

Assistant Stage Manager, Spotlight Operator, Paint Intern

2014-2017

- Managed productions, crew, and backstage
- Assisted with technology and lighting equipment
- Designed and painted set pieces

Atlanta TV Festival

Volunteer work at panels and TV screenings

2013, 2014

- Guided guests and maintained order at festival events
- Set up and cleaned up event space

Docent

Smith-McDowell House Museum

June-September 2013

- Guided tours for visitors
- Helped maintain space

Savannah Film Festival

Volunteer work at film screenings and evening receptions

2011

- Guided guests and maintained order at festival events
- Set up and cleaned up event space